



सी.एस.आई.आर. हिमालय जैवसंपदा प्रौद्योगिकी संस्थान

पो. बा. नं 6 पालमपुर-176061 हि.प्र. भारत

C.S.I.R.-INSTITUTE OF HIMALAYAN BIORESOURCE TECHNOLOGY

Post Box No. 6 Palampur- 176 061 H.P. INDIA



संख्या: /No.IHBT-2-7/395/2014-Rectt.

डाक द्वारा/By Post

दिनांक/Date: 12.01.2015

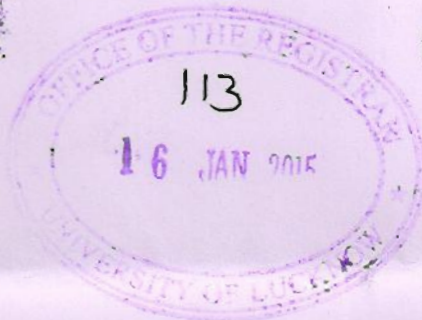
सेवा में/To

DR 221
13/01/2015

कॉलेसनिव /

The Registrar,
Lucknow University
Lucknow (U.P.)

लखनऊ (यु.पी.)



विषय : वरिष्ठ तकनीकी अधिकारियों एवं तकनीकी सहायक के तीन पदों को भरने हेतु विज्ञापन संख्या 13/2014 को व्यापक प्रचार हेतु प्रदर्शित करने हेतु।

Subject : Wide publicity of Advt.No.13/2014 for filling up of three posts of Sr. Technical Officer(s) and Technical Assistant-Reg.

महोदय / महोदया / Sir/Madam,

मुझे इस संस्थान के विज्ञापन संख्या 13/2014 की एक प्रतिलिपि आपके सूचनार्थ भेजने का निर्देश हुआ है जिसमें कि संस्थान ने तकनीकी ग्रुप के तीन पदों को भरने के लिए आवेदन आमंत्रित किए हैं। अतः आपसे अनुरोध है कि कृपया उक्त विज्ञापन को अपने संस्थान/प्रयोगशाला में व्यापक प्रचार हेतु अपने स्टाफ के सदस्यों के ध्यान में लायें और पात्र इच्छुक अभ्यर्थियों के आवेदन इस संस्थान को अतिशीघ्र अग्रेषित कर दें। आवेदन प्राप्त करने की अंतिम तिथि 09.02.2015 है।

I am directed to forward herewith a copy of Advertisement No.13/2014 of this Institute vide which we have invited the applications for filling up of three above cited technical posts with the request kindly to give wide publicity amongst your staff members and forward the applications of the eligible interested candidates to this Institute at the earliest. The last date for the receipt of application is 09.02.2015.

भवदीय / Yours faithfully,

(जे.के.पराशर/J.K.Prashar)

प्रशासनिक अधिकारी / Administrative Officer

टेलीफैक्स / Telefax : 01894-230428

ई.मेल / E.mail ID:ao@ihbt.res.in

संलग्नक / Encls : यथोपरि / As above



CSIR-INSTITUTE OF HIMALAYAN BIORESOURCE TECHNOLOGY
(Council of Scientific & Industrial Research)
PALAMPUR -176 061 (H.P.)

ISO 9001:2008 Registered

Advertisement No. 13/2014

Last date for receipt of applications : 09.02.2015

The CSIR-Institute of Himalayan Bioresource Technology, Palampur is one of the National Institutes under the Council of Scientific & Industrial Research which is an Autonomous Body. It is located on a 250 acres of land with the backdrop of snow-covered peaks of Dhauladhar Range in salubrious climate. The Institute is engaged in research and technology development programmes for sustainable management of bioresources of the Himalayas. The Institute has successfully carried out mission-oriented projects on medicinal and aromatic plants, tea, temperate floriculture and is well equipped for Tissue culture and Biotechnology. Facilities include Pilot plants, FRP greenhouses and equipments like GC-MS, FT-IR, Ultrascan, Automated DNA sequencers, Phosphoimager, Q-TOF, XL Laser densitometer, HPLCs, MALDI-TOF, CONFOCAL MICROSCOPY, CO₂ Extractor, FPLC, HP-TLC, IRGA, NMR, Scintillation counter, computer networking etc.

Applications on the prescribed proforma are invited from eligible candidates for the following posts :-

Post Code	Nomenclature of Post(s)	Age	Pay Band and Grade Pay	Essential qualification and experience	Desirable qualification/ experience	Job Requirement
1301	Sr. Technical Officer(1) in the area of Biochemical Engineering (01-Post-UR).	35 Years	PB-3, Rs.15600-39100 with Grade Pay of Rs.5400/-	B.E./B.Tech in Biochemical Engineering/Biotechnology with 55% marks and two years experience in relevant field.	Working experience in Fermentation/ Processing, Plants/Pilot Plants for microbial culture /cell culture/ enzyme technology.	Upscaling of fermentation, cell culture, enzyme and other related technologies.

(Signature)

1302	Sr. Technical Officer(1) in the area of Biotechnology (01-Post-reserved for OBC)	35 Years	PB-3, Rs.15600-39100 with Grade Pay of Rs.5400/-	B.E./ B.Tech in Biotechnology with 55% marks with two years research experience in plant tissue culture. OR M.Sc. with 55% marks in Biotechnology/ Botany /Agricultural Sciences after 1 st Class B.Sc.(Science), with two years research experience in plant tissue culture.	Planning and executing experiments for mass propagation of plant and establishment in nurseries.	Independent management of all tissue culture and allied operations.
1303	*Technical Assistant in the area of Library Science (01-Post-UR)	28 years	PB-2, Rs.9300-34800 with Grade Pay of Rs.4200/-	1 st Class B.Sc. (Sci.) with B.Lib. Science.	Knowledge of Library Management Software. Person with experience in relevant field and knowledge of latest information and communication technologies (ICTS).	To Manage the library journals subscriptions/acquisition of knowledge resources, handling of online resources, management and maintenance of library home page, library databases and other such work assigned by the competent authority.

Signature

* Preference will be given to eligible candidates belonging to PWDs (person with disability) (OH/HH) Category.

General information and conditions:

1. Benefits under Council Service:

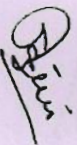
- a. These posts carry usual allowances i.e., Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to the Central Government employees and as made applicable to CSIR. Council employees are also eligible for accommodation of their entitled type as per CSIR allotment rules depending on availability in which case HRA will not be admissible.
- b. In addition to the emoluments indicated against each category of posts, benefits such as Provident Fund, applicability of New Pension Scheme, reimbursement of Medical Expenses, Leave Travel Concession, Conveyance advance and House Building Advance are available as per rules of CSIR.
- c. CSIR provides excellent opportunities to deserving candidates for career advancement under Assessment Promotion Scheme for Technologist.

2. General Conditions/Information:

- a. The applicant must be a citizen of India.
- b. All applicants must fulfil the essential requirements of the post and other conditions stipulated in the advertisement. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for various posts. No enquiry asking for advice as to eligibility will be entertained. The prescribed essential qualifications are the minimum and the mere possession of the same does not entitle candidates to be called for interview.
- c. **IN THE EVENT OF NUMBER OF APPLICATIONS BEING LARGE, CSIR-IHBT WILL ADOPT SHORT LISTING CRITERIA TO RESTRICT THE NUMBER OF CANDIDATES TO BE CALLED FOR INTERVIEW TO A REASONABLE NUMBER BY ANY OR MORE OF THE FOLLOWING METHODS:**
 - i. On the basis of higher educational qualifications than the minimum prescribed in the advertisement.
 - ii. On the basis of higher experience in the relevant field than the minimum prescribed in the advertisement.



- iii. By holding a written Test.
- iv. Any other methodology as deemed fit by Screening Committee like publication, patents, outstanding academic record and R& D experience etc.
- d. The application should be accompanied by self attested copies of the relevant educational qualification and experience. The prescribed qualifications should have been obtained, through recognized Universities/Institutions etc. Incomplete applications/applications received not accompanied with the required certificates/ documents are liable to be rejected.
- e. In respect of equivalent clause in essential qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/letter in this regard, indicating the Authority/with number and date) under which it has been so treated otherwise the application is liable to be rejected.
- f. The period of experience rendered by a candidate on part time basis, daily wages, visiting/ guest faculty will not be counted while calculating the valid experience for short listing the candidates for interview.
- g. If any documents/certificates furnished in language other than Hindi or English, a transcript of the same duly attested by a Gazetted Officer or notary must be submitted failing which his/her candidature can be liable to be rejected.
- h. The date for determining the upper age limit, qualifications and/or experience shall be the closing date prescribed for receipt of applications.
- i. The period of experience in a discipline/ area of work wherever prescribed, shall be counted after the date of acquiring the minimum prescribed educational qualifications prescribed for particular post.
- j. Candidate must ensure that he/she possesses minimum prescribed educational qualification/experience for the post for which he/she is applying on the last date of receipt of application.
- k. Applications from candidates working in Government Departments, Autonomous bodies, Public Sector Undertakings and Government funded Research Agencies will be considered when forwarded through proper channel within the prescribed time- limit along with requisite NOC.
- l. Persons with disabilities (PWD) fulfilling the eligibility conditions prescribed under GOI instructions are encouraged to apply.
- m. The posts carry usual allowances as admissible to Central government employees as have been made applicable to CSIR employees.



n. Deserving candidates may be considered for higher start of pay.

o. The post will be governed by the New Pension Scheme applicable w.e.f. 01.01.2004 as notified by the Government of India and adopted by CSIR vide their letter No.17/68/2001-E.II dated 23.12.2003 and other instructions issued on the subject.

p. Only outstation candidates called and found eligible for interview will be paid to and fro single second class rail fare from the actual place of undertaking the journey or from the normal place of their residence whichever is near the Railway Station on production of Rail tickets/Rail Ticket Numbers or any other proof of journey.

q. Any discrepancy found between the information given in application and as evident in original documents will make the candidate ineligible for appearing in interview. Such candidate will not be paid any fare.

r. The number of vacancies indicated against each category is provisional and may vary at the time of selection.

s. The decision of the Director, CSIR-Institute of Himalayan Bioresource Technology, Palampur in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of examination/interview will be final and binding on the candidates.

t. Director, CSIR-IHBT reserve the right to accept/reject the applications summarily/merely against the advertised posts.

u. Canvassing in any form and/or bringing any influence political or otherwise will be treated as a disqualification for the post.

NO INTERIM ENQUIRY OR CORRESPONDANCE WILL BE ENTERTAINED.

3. **Relaxations:**

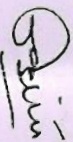
a. The date for determining the age limit/experience /qualifications shall be the closing date prescribed for receipt of applications i.e. 09.02.2015.

b. The upper age limit is however relaxable upto 5 years for SC/ST and 03 years for OBC as per Government orders in force only in those cases where the post are reserved for respective categories, on production of relevant certificate in the prescribed format signed by the specified authority for the appointment in the Central Govt. Departments at the time of interview.

c. Upper age limit is relaxable upto five years for the regular employee working in CSIR laboratories/Institutes Government Departments autonomous bodies and public sector undertaking.



- d. As per GOI provisions, age relaxation for Widows, Divorced Women and Women judicially separated from Husbands: The upper age limit is relaxable up to the age of 35 years (upto 40 years for members of Scheduled Castes/Scheduled Tribes and upto 38 years for members belonging to the Other Backward Classes in respect of the posts reserved for them) for Widows, divorced Women and Women judicially separated from Husbands who are not remarried. The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence :
- i) In case of Widow, Death Certificate of her husband together with the affidavit that she has not remarried so far.
- ii) In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgment/decreed of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit in respect of divorced Women and they have not remarried so far.
- e. Age relaxation to Physically Handicapped (PH) persons: Age relaxation of 5 years is allowed (total 10 years for SCs /STs and 8 years for OBCs in respect of the posts reserved for them) to blind, deaf-mute and Orthopedically handicapped persons for appointment to Group 'A' and Group 'B' posts/services. The persons claiming age relaxation under this sub-para would be required to produce a certificate in prescribed Performa in support of their claims clearly indication that the degree of physically disability is 40% or more. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual Group 'A' and Group 'B' posts to be filled by Direct Recruitment by selection.
- f. SC/ST/OBC/PH candidates are required to produce original certificate in the prescribed format signed by the specified authority at the time of interview. The OBC candidate should produce the certificate valid for appointment to posts under the Central Government as per instructions issued by the DOPT (GOI) notification No.36033/12013-Estt.(Res.)dated 27.05.2013.
- g. Relaxation in age, over and above the stipulated limit, educational qualification and/ or experience may be considered in case of exceptionally meritorious candidates and if sufficient number of candidates possessing the requisite qualification and/ or experience are not likely to be available to fill up the posts.
- h. Relaxation of five years will also be permissible to those who had ordinarily been domiciled in the Kashmir division of the state of Jammu and Kashmir during the period from 1-1-1980 to 31-12-1989 subject to production of relevant certificate from concerned authority.



4. Mode of Selection :

- a. Mere fulfilment of educational qualifications and experience does not entitle a candidate to be called for interview. The duly area-wise constituted Screening Committee will adopt its own criteria for short-listing the candidates. The candidate should therefore, mention in the application all the qualifications and experiences in the relevant area over and above the minimum prescribed qualification, supported with documents. Completion of Ph.D. degree will be reckoned from the date of issue of provisional certificate/notification issued by the competent authority of concerned University/Institute.
- b. In case a candidate is staying abroad at the time interview, his/her candidature may be considered in absentia or by Video Conference by the Selection Committee on his/her written request with relevant details like IP address etc.
- c. SC/ST/CSIR permanent employees/abroad candidates/Physically Handicapped/Women are exempted from application fee.

5. How to apply :

- a. The eligible candidates are required to apply on the prescribed application format available at our website www.ihbt.res.in.
- b. The prescribed Application Form for the above posts can also be obtained from the office of the **Administrative Officer, CSIR-I.H.B.T., Palampur-176 061 (Himachal Pradesh)** by sending a requisition along with a Self-Addressed Stamped envelope (27 cms x 10 cms) bearing postal stamp of Rs. 10/- by 23.01.2015.
- c. Candidates are required to arrange for a crossed Demand Draft for Rs.100/- (Rupees One hundred only) drawn on any nationalized bank and valid for at least 3 months in favour of "the Director, CSIR- IHB T" payable at Palampur (Himachal Pradesh) SBI-Bank Code No. 03632. The last date for receipt of application along with Demand Draft is 09.02.2015. This date will be the same for the candidates belonging to far-flung areas. The following details must be filled up on back side of Demand Draft (i) Candidate's Name, (ii) Candidate's category, (iii) Post Code Applied for. SC/ST/PH/Women (eligible for relaxation. Please refer clause No. d under "Relaxation" CSIR Employees/Abroad Candidates are exempted from submission of application fee.

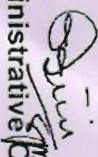
- d. In case of Universities/Institute awarding CGPA/SGPA/OGPA grades etc. candidates are requested to convert the same into percentage based on the formula as per their University/Institute in the application format on appropriate place by the candidate himself.



- e. This application duly accompanied by attested copies of the Degree Certificates, mark sheets, testimonials in support of age, education qualifications, experience, re-prints of publications and caste certificate, PWD Certificate if applicable along with one recent passport size self-signed photograph affixed together with Demand Draft(if applicable) should be sent in a envelope superscribed **APPLICATION FOR THE POST OF.....(Post Code.....)** by post to the address: **Administrative Officer, CSIR-Institute of Himalayan Bioresource Technology, Post Box No. 06, Palampur-176061(H.P.) by Registered Post.**
- f. The complete Application Form should reach the above address by **09.02.2015** along with Demand Draft (including far flung areas) by **5.00 P.M.** Candidates applying for more than one post must submit separate application form for each post in separate envelope indicating the Code No. of the post.
- g. Application once made will not be allowed to be withdrawn and fees once paid will not be refunded on any cost nor can it be held in reserve for any other recruitment or selection process.
- h. Applications from employees of Government Department will be considered only, if forwarded through proper channel, certified by the employer that the applicant, if selected will be relieved within one month of the receipt of the appointment orders. Vigilance clearance should also be recorded. However, advance copy of the application may be submitted before the closing date. Applications routed through proper channel should reach at **CSIR-Institute of Himalayan Bioresource Technology, Palampur-176061(H.P.)** at the earliest.
- i. Candidates should specifically note that the applications received after the closing date for any reason whatsoever (such as envelopes wrongly address, delivered elsewhere, postal delay etc.) will not be entertained by **CSIR-Institute of Himalayan Bioresource Technology, Palampur (H.P.)**.
- j. Incomplete applications (i.e without attested copies of certificates of educational qualifications, photograph, unsigned and application fee, if applicable testimonials etc.) will not be entertained and is liable to be summarily rejected.

6. Following documents must be attached along with application form sent by post:

- Demand Draft of **Rs.100/-** as application fee, where applicable.
- Coloured photograph pasted on the form and signed across in full.
- Self Attested photocopy of Date of Birth Certificate.
- Self Attested photocopies of educational qualifications certificates.
- Self Attested photocopy of caste certificate, if applicable.
- Self Attested photocopies of experience certificate, if any.


Administrative Officer