



**UNIVERSITY OF LUCKNOW  
LUCKNOW**  
**Doctor Of Philosophy (Ph.D.) Admissions 2014**  
**Form Filling Instructions for Phase II**

**MOST IMPORTANT:**

- This application is for Phase II of the Ph.D. admission process of 2014 on the remaining vacant seats after the JRF applicants in each department have been considered.
- Candidates are required to read the Ph.D. ordinances carefully regarding the admission procedure, eligibility etc.
- These applicants have to appear for a Ph.D. Entrance Test on the date and place(s) fixed by the Admission Committee and notified by the University.
- Based on the marks obtained in this entrance test, separate category wise merit list shall be prepared and the remaining Ph.D. vacant seats shall be filled through these category wise merit lists.
- Date of entrance test would be declared on the Lucknow University website. Candidates are required to visit the Lucknow University website regularly for updates.
- For appearing in the test, candidates are required to bring original PG Marksheet, Photo ID and print out of the Application Form along with a Xerox copy of all these documents. No separate admit card would be issued.
- Complete all the required steps in the application form submission process.
- All incomplete forms will be rejected.



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#### REQUIREMENTS FOR FILLING THE ONLINE APPLICATION FORM

- The following details would be needed for filling of the application form
  - Local address
  - Permanent address
  - Active Email ID.
  - Scanned photo in jpeg format (size less than 40Kb)
  - Scanned signature in jpeg format (size less than 20Kb)
  - Scanned copy of mark sheet of final year of qualifying examination in jpeg format (size less than 300Kb)
  - Scanned copy of JRF/INSPIRE certificate/letter in jpeg format (size less than 300Kb)
  - Scanned copy of PH certificate in jpeg format for physically handicapped candidates (size less than 300Kb)
  - Mark sheet of qualifying examination (Post Graduation) for entering details of marks obtained
  - Mark sheet of graduation or equivalent examination for entering roll number, University, maximum marks and marks obtained.
  - Mark sheet of intermediate or equivalent examination for entering the roll number, board maximum marks and marks obtained.
  - Mark sheet of High school examination for entering the roll number, board maximum marks and marks obtained.
  - ID proof (any one of the following)
    - Voter ID
    - Passport
    - Driving License
    - Aadhar Card
    - Ration card
  - Caste Certificate (if applicable)
    - The ID number of caste certificate issued by the competent authority will have to be entered for availing the benefit of reservation for OBC, SC and ST candidates.
    - For OBC candidates this certificate should be issued after July 1, 2011. Validity of these certificates will be verified from the Government website.
  - Income Certificate (if applicable)
    - Candidates seeking benefit of zero fees (annual income less than Rs. 200000.00) should have proper income certificate issued after February 1, 2014.
    - Candidates will have to enter the ID number of these certificates at the time of filling of the form.
    - All certificates will be verified through the Government website. Certificates whose details are not available on this website will not be entertained.
    - The benefit of zero fees will not be given to candidates who do not have a valid income certificate issued by competent authority.
    - Zero fee facility is not applicable for JRF/INSPIRE candidates.



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#### THE COMPLETE APPLICATION SUBMISSION INVOLVES THE FOLLOWING FOUR STEPS

- Step 1 Candidate Registration
- Step 2 Deposit Application Fee
- Step 3 Complete the Application form
- Step 4 Upload Documents

Candidates have to go through all the four steps to complete the application form process. The application form of any candidate who does not complete any of these steps will be rejected.

#### STEP 1 CANDIDATE REGISTRATION

- Click on **'Candidate Registration'** link.
- Fill all the particulars in Online Registration Form. (The fields denoted by (\*) are compulsory to be filled)
- Select Course
- Carefully review all the entries before submission.
- A confirmation page with a unique nine digit Registration number will be generated. Note down the **Eight Digit Registration Number** or take the printout of registration slip. (For Future Reference)
- Note: This print out will not be considered as application. It is only a Registration Form. After Registration the candidate has to deposit the fee and then fill the application form.

#### Step 2 Deposit Application Fee

- For this click on the link for fee submission provided on the University admission site or visit the I-collect link of State Bank of India (<https://www.onlinesbi.com/prelogin/icollecthome.htm?corpID=365023>)
  - Click on the checkbox and click **proceed**
  - Select fee category **Application Fee Phase 2**
  - Enter your registration number
  - Your details along with fee amount will be displayed.
  - Enter all details
  - Fill your name, date of birth and mobile number in the space provided.
  - Click on **submit**
  - Verify the details and click on **confirm**
- Select your payment options
  - SBI Net banking
  - Any ATM/Debit card
  - Any Credit card
  - SBI branch for cash payment through e-challan generated at the SBI collect website.
  - Make the payment



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**Application Fee Structure for Ph.D. Admissions 2014**

Category	Fee (Rs.)
General	1000.00
OBC (With valid Caste Certificate issued by UP Govt.)	1000.00
SC/ST with UP domicile (With valid Caste Certificate issued by UP Govt.)	500.00
SC/ST with non UP domicile (Caste Certificate not issued by UP Govt.)	1000.00

- **Bank will provide a unique code number called the SBI Reference No/SBI transaction ID starting with DU**
  - For candidates submitting the fees through e-challan the SBI Reference No/SBI transaction ID starting with DU is already printed on the top of the receipt.
  - This SBI Reference No/transaction ID is important as it would be required for logging in for completing the application process after payment of the application fee.
  - In case you forget it you can reprint the fee submission receipt by entering the details that you have entered at time of application fee payment.

**Note: After one working day of Fee Deposit, candidate can fill online form from <https://luadmission.nic.in>**

**For online submission of application, candidates have to go at website <https://luadmission.nic.in>. Click on 'Online Admission' link, a window will open. After Proceeding, candidates are required to enter Transaction ID, Date of Birth and Mobile Number to complete the registration process**

**STEP 3 COMPLETE THE APPLICATION FORM**

- Fill all the particulars in Online Registration Form. (The fields denoted by (\*) are compulsory to be filled)
- Carefully review all the entries before submission.

**STEP 4 UPLOAD ALL THE CERTIFICATES AND MARK SHEETS**

- After submitting application upload scanned copy of the following (as applicable)
  - Candidates colour frontface photograph (max size 40 KB)
  - Signature (max size 20 KB)
  - Qualifying examination mark sheets (max size 300 KB)
  - JRF/INSPIRE certificate/letter (max size 300 KB)
  - The physically handicapped candidates have to upload the PH certificate (max size 300 KB)
    - No relaxation in eligibility would be given with PH certificate.
- Before final submission of application form recheck that all the information filled by you are correct and then finally submit the application form.
- When document upload successfully you will get a password write it and keep it .
- Take the printout of this final form for further proceedings. (Print option-- A4 size in Landscape).