



UNIVERSITY OF LUCKNOW MBA ADMISSION 2017 – 18 COUNSELING GUIDELINES

General Guidelines for Counselling

- Candidates are advised to go through the counselling procedure and follow the guidelines strictly.
- Only candidates will be allowed to enter the University campus on the day of counselling.
- **Only candidates whose names are in the list in which the counselling is going on will be allowed to enter the counselling premises. Parents and Guardians are requested not to try to enter the premises.**
- Please follow the given time schedule at old commerce Building.
- Counselling will be held at old Commerce Building of the University of Lucknow (Old Campus)

Important Information

- **The University is adopting a totally cashless admission process.**
- **The admission fee has to be deposited on the day of counselling only through debit card / credit card**
- **Please ensure that you have a valid debit or credit card with appropriate limit for fee payment. Admission Fees can be paid using multiple cards.**

Fee Structure

Program	Type	Seat	Fees (Rs.) Per semester	Fee at time of admission	
				LU Graduates	Non LU Graduates
MBA	Regular	60	46000	51000	52000
MBA	Self Financed	60	75000	80000	81000
MBA (Finance & Control)	Self Financed	120	75000	80000	81000
MBA (Human Resources & Industrial Relations)	Self Financed	120	75000	80000	81000
MBA (Marketing)	Self Financed	120	75000	80000	81000
MBA (International Business)	Self Financed	60	75000	80000	81000
MTTM	Self Financed	60	30000	30000	31000

- *An additional amount of Rs. 5000.00 will have to be deposited as refundable caution money by all candidates opting for the MBA programs at the time of admission.*
- *Non Lucknow University Graduates will have to deposit a one time non refundable entrollment fee of Rs. 1000.00.*

Outline of the Process

- The University has adopted an On Campus Online counselling. This would comprise of the following sequential steps.
 - Reporting
 - Document Verification
 - High School / Intermediate and Graduation marks
 - Category Certificate
 - Income Certificate (if applicable)
 - Zero Fee Verification (for SC and ST candidates only)
 - Subject Allotment
 - Fee Submission
 - Biometric
 - Issue of Allotment Letter

***Counselling for waiting list will be done only till seats are vacant.**

Candidates of OBC, SC and ST category whose names are in the Open lists have to report for counseling in the Open lists



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Reporting

- Candidates will be required to report for counselling at the designated place, date and time only.
 - **The reporting counter would open for only 30 minutes from the time the rank has been called to the counselling premises.**
 - Candidates reporting late for any reason will not be considered for counselling during that session. However they will be considered in the subsequent session if seats are available.
 - Since seats would be allotted on the basis of rank of candidates who have reported for counselling within the stipulated time, candidates reporting late will have no claim if seats of higher choice are filled up. They would be offered choices of subjects available at that point of time.

Document Verification

- Candidates have to report for counselling along with the original and a photocopy of the following documents
 - Photo ID and Address Proof (any one of the following)
 - Aadhar Card, Voter ID, Driving Licence, Passport
 - High School Mark sheet and Certificate
 - Class 12 Mark sheet
 - Graduation Mark Sheet
 - CAT score card (for CAT candidates only)
 - 4 passport size Colour Photographs
 - Caste Certificate (If Applicable)
 - For OBC the caste certificate should be issued on or after July 1, 2014.
 - Income Certificate
 - Income certificate should be issued after February 1, 2017.
 - All certificates will be verified through the Government website.
 - Certificates whose details are not available on this website will not be entertained.
 - The benefit of zero fees will not be given to SC/ST candidates who do not have a valid income certificate issued by competent authority.
 - Sub Category Certificate
 - Weightage Certificate

Zero Fees

- SC and ST candidates seeking the benefit of zero fee would have to bring the latest income certificate issued by the board of revenue and should be verifiable on the website.
- The admission of SC and ST candidates who have availed the benefit of zero fees would only be confirmed only if they fill the scholarship form within two days of depositing the admission fees.

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Fee Submission

- The University is adopting a totally cashless admission process.
- The admission fee has to be deposited on the day of counselling only through debit card and credit card.
- **Please ensure that you have a valid debit or credit card with appropriate limit for fee payment.**
- **Admission Fees can be paid using multiple cards.**
- Graduates from other than University of Lucknow are required to pay additional one-time enrolment fee of Rs. 1000/-.

Allotment Letter

- Admitted students would be issued allotment letter indicating their details and subjects allotted.
- Students would receive their ID cards from the Dean's office on submission of this allotment letter along with the relevant documents as on July 17, 2017.
- The copy of allotment letter has to be submitted in the respective Department's office on July 17, 2017 along with a copy of all the relevant mark sheets, Caste Certificate, Subcategory certificate, weightage certificate and original migration /transfer certificate and Year gap certificate for students who have passed Graduation in 2016 or before mentioning the reason for this gap.
- **All SC/ST students would need to fill their scholarship form online at the NIC portal and submit a copy of this form along with their allotment letter in the SC/St cell of the University to receive their ID cards.**

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**UNIVERSITY OF LUCKNOW
UG ADMISSION 2017 – 18
COUNSELING SCHEDULE
MBA**

Counseling Venue: Old Commerce Building

July 8, 2017

List	Open Rank	Reporting Time
Subcategory (PH) Selected	37, 404, 432	09:00 AM
Subcategory (FF) Selected	728	
Subcategory (DP) Selected	41, 72, 141, 167, 234, 235, 252, 384, 397, 680, 750, 757, 761	

List	Open Rank From	Open Rank to	Reporting Time
Open Selected	1	100	9:30 AM
Open Selected	101	200	10:30 AM
Open Selected	201	300	12:00 Noon

List	Open Rank	Reporting Time
Subcategory (PH) Waiting*	782, 895, 1185	1:00 PM
Subcategory (DP) Waiting*	931	

List	Open Rank From	Open Rank to	Reporting Time
Open waiting*	301	400	1:00 PM
Open waiting*	401	500	2:00 PM

July 9, 2017

List	Open Rank From	Open Rank to	Reporting Time
Open waiting*	501	625	09:00 AM
Open waiting*	626	750	11:00 AM
Open waiting*	751	875	12:30 PM
Open waiting*	876	1000	02:00 PM

July 10, 2017

List	SC Rank	Reporting Time
Subcategory (DP) Selected	39	9:00 AM

List	SC Rank From	SC Rank to	Reporting Time
SC Selected	1	125	9:00 AM
SC Waiting*	126	Till end	10:00 AM

List	ST Rank From	ST Rank to	Reporting Time
ST Selected	1	3	9:00 AM

List	OBC Rank	Reporting Time
Subcategory (DP) Selected	26, 43, 113	11:00 AM

List	OBC Rank From	OBC Rank to	Reporting Time
OBC Selected	1	160	11:00 AM

List	OBC Rank	Reporting Time
Subcategory (DP) Waiting*	175, 183, 225	1:00 PM

List	OBC Rank From	OBC Rank to	Reporting Time
OBC Waiting*	161	Till end	1:00 PM

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UNIVERSITY OF LUCKNOW
UG ADMISSION 2017 – 18
COUNSELING SCHEDULE
MBA

Counseling Venue: Old Commerce Building

July 11, 2017

List	Open Rank From	Open Rank to	Reporting Time
All Leftover (Under Open category against vacant seats)	1	1000	9:00 AM
Open Waiting	1001	1100	10:00 AM
Open Waiting	1101	Till end	12:30 PM
All UE/CT			1:00 PM

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