

UNIVERSITY OF LUCKNOW, LUCKNOW

Tenders are invited to select Conservation Architect for development work at Tagore Library by 15-07-2015.

For details visit www.lkouniv.ac.in

(Registrar)

UNIVERSITY OF LUCKNOW, LUCKNOW
TAGORE LIBRARY

Tender No:TLLU/2/2015

Sealed Tenders are invited under the two bid system from reputed Conservation Architect for preparation of Bill of Quantity work for development of Tagore Library, Art Gallery & Museum alongwith supervision of entire architectural work in Tagore Library Museum, University of Lucknow. Detailed tender may be seen on Lucknow University website:www.lkouniv.ac.in

Registrar

UNIVERSITY OF LUCKNOW

LUCKNOW

Sealed Tenders are invited under two bid systems from reputed architect consultant for preparation of Bill of Quantity work for Tagore Library, Art Gallery & Museum along with supervision of entire architectural work of the Tagore Library, University of Lucknow, Lucknow.

Terms & conditions are as follows:-

1. Cost of Tender is Rs. 500/- only (non refundable). Cost of Tender draft will be in the name of Finance Officer, Lucknow University, Lucknow.
2. EMD will be Rs. 1,00,000/- in the shape of FDR/Bank draft from any nationalized bank in the name of Finance Officer, Lucknow University, Lucknow.
3. Registration no., PAN no., Service Tax Registration no. of Firm is required.
4. Balance sheet for the last three years with audit report.
5. The firm should have minimum turnover of Rs. 1.00 cr. in each year for last three years for only such type of work.
6. The firm should have experience certificate / agreement of such type of work in handling maintenance and restoration/conservation of old/heritage structure.
7. All the papers enclosed must be self verified.
8. Tender may be downloaded from L.U. website:lkouniv.ac.in w.e.f 08.07.2015.
9. Tender may be placed in Tender box kept in the proctor office, University of Lucknow, Lucknow till 14:00 hrs. as on date 15.07.2015.
10. Tender will be opened at 15.00 hrs. on 15.07.2015 in the presence of all Tenderers in the chamber of the Honorary Librarian, Tagore Library, University of Lucknow.
11. Tender received without the EMD & cost of tender form will not be opened/accepted.
12. Tender received after 14.00 hours dated 15.07.2015 will not be accepted.
13. Successful bidder's EMD will be converted in to security deposit.
14. Unsuccessful bidder's EMD will be refunded without interest.
15. Detailed Project Report can be seen in the the office of the Honorary Librarian, Tagore Library, Lucknow University, Lucknow and any other details may be obtained from the office of the Honorary Librarian, Tagore Library on any working day between 11.00 a.m. and 3.00 p.m. from 09.07.2015 To 14.07.2015 The site/physical visit of the existing Tagore Library, Art Gallery & Museum can also be done on the above date and time.
16. Only those qualified for Technical Bid, financial bids will be opened.
17. Please type or handwrite in capital letters.
18. Attach copies of the supporting documents.
19. Please use additional sheets if required.

20. Offer of firms/organizations who are not furnishing above information will be summarily rejected.
21. Architects may be called for an Interview for empanelment.
22. Instructions for submission of Technical & Financial Bid:

Envelope -1 Technical Bid should include Demand Draft towards cost of tender document as well as EMD alongwith accompanying relevant documents in a sealed cover.

Envelope -2 Financial Bid as per prescribed format should be pack in an envelop and sealed. Financial bid of only those firm shall be opened who qualify in the technical bid evaluation.

Envelope -3 This will contain **Envelope 1 & Envelope 2** and shall be sealed.

23. Additional Information:

The Vice Chancellor, University of Lucknow reserves the right to:

- i) Postpone and /or extend the date of receipt of or to withdraw the bidding notice without assigning any reason thereof. In such an event, consulting firms shall not be entitled to any compensation in any form, whatsoever.
- ii) Cancel the bidding process and reject all or any of the proposals and will not be bound to accept lowest rate or any proposal or to give any reasons for the decision in the consultation with the Committee.

24. The University shall have the right to request in writing for additions alterations, modifications or deletions (within a specified limit) in the design and drawing of any part of the work and to request in writing for such work in connection therewith and the Architectural Consultants shall comply with such requests without any extra cost.

In case, the last date for submission & opening of tenders is declared as a public holiday, the next official working day shall be deemed as last date of submission and opening or proposals without any change in time indicated. No separate notice to this effect shall be issued.

25. Stages of Payment of Architectural Services Fee:

Stage No.	Stages of Work	Percentage(%) of payment
1.	On completion of Preliminary Survey, Preparation and submission of Concept Plan for approval.	10% of total fee payable.
2.	On Approval of Plan by University	20% of the total fee payable less payment already made at stage - (1)
3.	On preparation of detailed drawings, estimates, specifications on of N.I. T. & award of works to vendors/agencies.	40% of the total fee payable less payment already made at stage - (1)&(2)
4.	On submission of details designs and issue of construction drawings fit for construction & supervisions upto the completion of the work.	80% of the total fee payable less payment already made at stage - (1),(2) & (3).
5.	On issue of completion certificate	100% of the total fee payable less payment already made at stage - (1),(2) (3) & (4).

TECHNICAL BID
(To be kept in Envelope – 1)

PART 'A'

Application Format for Empanelling of ARCHITECTS/CONTRACTORS

1. Name of the Organization
2. Press address
3. Year of Establishment
4. Status of the firm (whether Company /Firm / Proprietor)
5. Name of the Directors / Partners / Proprietor
 - i)
 - ii)
 - iii)
6. Whether registered with the Registrar of Companies /Registrar of Firms. If so, mention number and date
7. a) Name and address of bankers
 - i)
 - ii)
 - iii)
 - iv)
 - v)b) Enclose Solvency Certificate from the Bankers.
8. Whether registered for Sale Tax purposes. If so, mention number and date.
Furnish also copies of sales tax clearance certificate (VAT no. if applicable)
9. Whether an assessee of Income Tax. If so, mention Permanent Account Number. Furnish copies of Income Tax clearance certificate.
10. Furnish copies of audited Balance Sheet and Profit & Loss Account (audited) for the last 3 (three) financial years.
11. If you are registered in the panel of other organizations/statutory bodies, such as CPWD, PWD, MES, Banks etc. furnish their names, category and date of registration.
 - i)
 - ii)
 - iii)
 - iv)
 - v)
 - vi)
12. What are your fields of activities? Mention the fields on preference basis.
 - i)
 - ii)
 - iii)
 - iv)
 - v)
 - vi)
13. i) Detailed description and value of works done for others in the past.
ii) Detailed description and value of works done for the University of Lko (if any).
14. Specify the maximum value of work executed in a year.

I abide all the terms & conditions given in the tender form.

Signature & Seal of Applicant

**UNIVERSITY OF LUCKNOW
LUCKNOW**

TECHNICAL BID
(To be kept in Envelope - 1)

PART 'B'

S. No.	Particulars	Attached Yes/No	Details	Remarks
1.	Registration Number			
2.	Service Tax Number			
3.	PAN Number			
4.	Service Tax Registration of Firm			
5.	Balance sheet of last three years with audit report for FY 2012-13,2013-14, 2014-15			
6.	Turnover of last three years (Minimum Rs.1.00 cr.in each.F.Year)			
7.	Experience certificate/agreement of such type of work			
8.	Any other (Specify)			

Signature

Name

Name of Firm.....

Seal of Firm

Address.....

.....

Date.....

**UNIVERSITY OF LUCKNOW
LUCKNOW**

FINANCIAL BID

(To be kept in Envelope – 2)

S. No.	Particulars /Services to be provided	Rate in %	Remarks (if any)
1.	Preparation of Bill of Quantity for development of Tagore Library, Art Gallery & Museum and supervision of Architectural work of Tagore Library, University of Lucknow.		

NOTE: Architectural consultant will be entitled to get service taxes as applicable.

Signature

Name

Name of Firm.....

Seal of Firm

Address.....

.....

Date.....

**UNIVERSITY OF LUCKNOW
LUCKNOW**

CHECKLIST FOR TECHNICAL BID

PART 'B'

S. No.	Particulars	Name of Firm	Name of Firm	Name of Firm	Name of Firm
1.	Registration Number				
2.	Service Tax Number				
3.	PAN Number				
4.	Service Tax Registration of Firm				
5.	Balance sheet of last three years with audit report for FY 2012-13,2013-14, 2014-15				
6.	Turnover of last three years (Minimum Rs.1.00 cr.in each.F.Year)				
7.	Experience certificate/agreement of such type of work				
8.	Cost of tender form attached				
9.	Ernest money				
10.	Any other (Specify)				

**UNIVERSITY OF LUCKNOW
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CHECKLIST FOR FINANCIAL BID

S. No.	Particulars /Services to be provided	RATE IN %			
		Name of Firm	Name of Firm	Name of Firm	Name of Firm
1.	Preparation of Bill of Quantity for development of Tagore Library, Art Gallary & Museum and supervision of Architectural work of Tagore Library, University of Lucknow.				

**UNIVERSITY OF LUCKNOW
LUCKNOW**

CHECKLIST FOR FINANCIAL BID

S. No.	Particulars /Services to be provided	RATE IN %			
		Name of Firm	Name of Firm	Name of Firm	Name of Firm
		AKA Architect	ANB Cunsultant		
1.	Preparation of Bill of Quantity for devlopment of Tagore Library, Art Gallary & Museum and supervision of Architectural work of Tagore Library, University of Lucknow.	6%	5%		