

¹ महत्वपूर्ण निर्देश

IMPORTANT INSTRUCTIONS

1.1 ऑनलाइन प्रवेश सम्बन्धी निर्देश विश्वविद्यालय अधिनियम, परिनियम, अध्यादेशों तथा नियमों द्वारा अधिकृत हैं।

The insturctions related to the online admissions are given here, which are authorized under the Act, Ordinances, Rules & Regulations of the University.

1.2 यदि आप आरक्षण (reservation) अथवा शून्य शुल्क (zero fee) का लाभ चाहते हैं तो सम्बन्धित प्रमाण–पत्र का विवरण आनलाइन आवेदन के साथ अवश्य दें। आवेदन पत्र प्रेषित करने के पश्चात् किसी भी अभ्यर्थी को भारण या आरक्षण में परिवर्तन की अनुमति नहीं मिलेगी।

If you want benefit of reservation or zero fees, then give the details of the related certificates during the filling of the Online application form. No candidate will get the permission for any change in weightage or reservation after the form is submitted.

1.3 प्रवेश प्रक्रिया की विस्तृत सूचना विश्वविद्यालय के वेबसाइट पर उपलब्ध रहेगी। अभ्यर्थियों को सलाह दी जाती है कि वे विश्वविद्यालय की वेबसाइट नियमितरूप से देखते रहें।

The detailed information of the admission procedure will be displayed on the University website. Candidates are advised to check the University website regularly for updates.

1.4 योग्यता सूची घोषित होने पर इसकी प्रति विश्वविद्यालय की वेबसाइट पर देखने के लिए उपलब्ध रहेगी। अभ्यर्थी को स्वयं अपना योग्यता—क्रमांक, योग्यता—सूची से ज्ञात करना होगा। योग्यता—सूची समाचार—पत्रों में प्रकाशित नहीं करायी जायेगी।

After declaration of the merit list a copy of the list will be displayed on the University website. The candidate himself/herself will find his/her merit number from the merit list. The merit list will not be published in the newspaper.

1.5 अनुसूचित जाति / जनजाति एवं अन्य पिछड़ा वर्ग हेतु आरक्षण का लाभ उन्ही अभ्यर्थियों को अनुमन्य होगा जो उत्तर प्रदेश के मूल निवासी हैं। अन्य प्रदेशों के अनुसूचित जाति / जनजाति, अन्य पिछड़ा वर्ग के अभ्यर्थी सामान्य श्रेणी के माने जायेंगे।

The benefit of reservation will be permisible only to Scheduled Castes/ Scheduled Tribes and Other Backward Classes candidates originally belonging to Uttar Pradesh. Scheduled Castes/ Scheduled Tribes and Other Backward Classes candidates of other states will be treated as general candidate.

1.6 रजिस्ट्रेशन के समय जमा किया गया समस्त शुल्क किसी भी स्थिति में वापस नही किया जायेगा।

Fees deposited at the time of registration will not be refunded under any circumstances.

1.7 छात्रत्व के दौरान रैगिंग जैसी कुत्सित घटना में सिम्मिलित होने पर छात्र के विरूद्व माननीय उच्चतम न्यायालय के निर्देशानुसार कार्यवाही की जायेगी।

As directed by the Hontple Supreme Court, action will be taken against the students who indulge in incidence like ragging during studentship.

1.8 वे अभ्यर्थी जो किसी भी विश्वविद्यालय / विद्यालय / संस्था से निष्कासित किये गये है अथवा भारतीय दण्ड संहिता के अन्तर्गत अपराधी पाये गये है वह लखनऊ विश्वविद्यालय के किसी भी पाठ्यक्रम में आवेदन करने के लिये अयोग्य होंगे।

Those candidates who have been expelled from any University/College/Institution or found guilty under Indian Penal Code are not eligible to apply for any course in the University of Lucknow.

1.9 जाति तथा आय प्रमाण पत्र वेबसाइट से प्रमाणित किया जायेगा।

Caste and income certificates shall be verified on Government website.

1.10 यदि किसी स्ववित्त पोषित पाठ्यक्रम में आवेदनों की संख्या कुल स्थानों की संख्या के 40% से कम होती है तो उस पाठ्यक्रम में उस शैक्षिक सन्न में प्रवेश नहीं किया जायेगा। इस स्थिति में आवेदन शूल्क वापस नहीं किया जायेगा।

If the number of applications for a **SELF FINANCING COURSE** is less that 40% of the number of seats, the admission to that program will not be done for this academic year In this situation the Application Fees will not be refunded.

1.11 विश्वविद्यालय के पास किसी भी प्रवेश को किसी भी अवस्था में निरस्त करने का अधिकार सुरक्षित है।

University reserves the right to cancel any admission at any stage.

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- 1.12 प्रवेश से सम्बन्धित अध्यादेश के प्रावधानों के प्रतिपादन के सम्बन्ध में सभी विवाद लखनऊ विश्वविद्यालय के कुलपति / प्रवेश समिति को सौपें जायेंगे और उनका निर्णय अन्तिम होगा।
 - All disputes regarding interpretation of provision of Ordinance related to the admission shall be referred to the Vice-Chancellor/Admission Committee of University of Lucknow and whose decision shall be final.
- 1.13 प्रवेश से सम्बन्धित सभी कानुनी विवादों का न्याय क्षेत्र लखनऊ ही होगा।
 - All the legal matters pertaining to the admission shall be subject to Lucknow Judicature only.

² ELIGIBILITY RULES

- 2.1 The Proficiency, Diploma, Advance Diploma and PG Diploma courses admissions would be provided to the following except for the programs under the ONGC (Point 4.3).
- **2.1.1** Regular/Registered Students of the University as add on program.
- **2.1.2** Corporate Sponsored Applicants
- 2.1.3 Government Employees
- 2.1.4 Defence Personnel

2.2 ADMISSION TO ADDON PROGRAMS

- 2.2.1 Applicants to such programs have to show proof of admission / sponsorship / employment. Such applicants will not have to appear in the entrance test and will be admitted directly through merit list prepared on the basis of marks obtained in the qualifying examination.
- 2.2.2 Applicants have to fill the online application form and send a copy of this along with all relevant documents indicating under which clause (2.1.1, 2.1.2, 2.1.3 and 2.1.4 of the addon Admission guideline) they are seeking admission.



3	आरक्षण नीति / Reservation Policy				
3.2	आरक्षण / Reservation				
3.2.1	उध्विधि / Vertical				
3.2.1.1	अनुसूचित जाति (अधिकतम आरक्षण)	21%			
0.2.1.1	Scheduled Caste*	2170			
3.2.1.2	अनुसूचित जनजाति (अधिकतम आरक्षण)	2%			
0.2	Scheduled Tribe*	-/-			
3.2.1.3	अन्य पिछड़ा वर्ग (अधिकतम आरक्षण)	27%			
	Other Backward Classes of U.P*				
	 अनुसूचित जाति/जनजाति एवं अन्य पिछड़ा वर्ग हेतु आरक्ष अन्य प्रदेशों के अनुसूचित जाति/जनजाति, अन्य पिछड़ा वर्ग के 	ण का लाभ उन्ही अभ्यर्थियों को अनुमन्य होगा जो उत्त अभ्यर्थी सामान्य श्रेणी के माने जायेंगे।	र प्रदेश के मूल निवासी हैं।		
	*The scheduled caste, scheduled tribes and other backward class candidates originally belonging to Uttar Pradesh will be given the benefit of reservation. Scheduled castes, scheduled tribes and other backward class candidates of other states will be treated as general.				
3.2.2	क्षैतिज आरक्षण / Horizontal Reservation				
3.2.2.1	लखनऊ विश्वविद्यालय अध्यापकों / कर्मचारियों के पुत्र	/ पुत्री / पत्नी / पति	As per University		
	Son/daughter / spouse of LU Teachers/Emplo	oyees	rules		
3.2.2.2	लखनऊ विश्वविद्यालय से सम्बद्ध राजकीय अनुद महाविद्यालय के अध्यापकों के पुत्र / पुत्री / पत्नी / पति	लखनऊ विश्वविद्यालय से सम्बद्ध राजकीय अनुदान प्राप्त महाविद्यालय एवं राजकीय आयुर्वेद A महाविद्यालय के अध्यापकों के पुत्र / पुत्री / पत्नी / पति			
	Son/daughter/spouse of LU affiliated Govt./Aided Colleges of Lucknow University and Govt. Ayurvedic College				
3.2.2.3	विकलांगो के लिए (दृष्टिबाधितों हेतु 1% को सम्मिलि	त करते हुए)	3%		
	Physically Handicapped/Disabled (including1	% for blinds)			
3.2.2.4	स्वतन्त्रता संग्राम सेनानियों के पुत्र/पुत्री/पौत्र/अविव	गहित पौत्री के लिए	2%		
	Son / Daughter / Grand Son / Grand Daughter of Freedom Fighters from U.P.				
3.2.2.5	सेवानिवृत्त भूतपूर्व सैनिकों (स्वयं) अथवा शारीरिकरूप से विकलांग सैनिकों अथवा युद्ध में शहीद हुये 5% सैनिकों अथवा वर्तमान में उत्तर प्रदेश में सेवारत सैनिकों के पुत्र / पुत्री के लिए				
	Son/Daughter of Retd. Defence Personnel or Physically Handicapped Defence Personnel or Defence Personnel killed in war or Defence Personnel posted in UP.				
3.3	वर्ग प्रमाण पत्र जारी करने हेतु सक्षम अधिकारी /Competen	t authorities for issuance of certificate	es		
3.3.1	विकलांग	जनपद के मुख्य चिकित्सा अधिकारी			
	Physically Handicapped (3.2.2.3)	Chief Medical Officer of District			
3.3.2	स्वतन्त्रता संग्राम सेनानी	जिलाधिकारी			
	Freedom Fighter (3.2.2.4)	District Magistrate			

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3.3.3	Scheduled Caste (3.2.1.1)	जिलाधिकारी, अपर जिलाधिकारी, सिटी मजिस्ट्रेट, परगना मजिस्ट्रेट अथवा तहसीलदार				
	ocheduled Gaste (5.2.1.1)	District Magistrate, Addtional District Magistrate, City Magistrate, Pargana Magistrate or Tehsildar				
3.3.4	or Tall or round	जिलाधिकारी, अपर जिलाधिकारी, सिटी मजिस्ट्रेट, परगना मजिस्ट्रेट अथवा तहसीलदार				
Scheduled tribes (3.2.1.2)	District Magistrate, Addtional District Magistrate, City Magistrate, Pargana Magistrate or Tehsildar					
3.3.5.1	Other backward class (3.2.1.3)	जिलाधिकारी, अपर जिलाधिकारी, सिटी मजिस्ट्रेट, परगना मजिस्ट्रेट अथवा तहसीलदार				
		District Magistrate, Addtional District Magistrate, City Magistrate, Pargana Magistrate or Tehsildar				
3.3.5.2	आय—प्रमाणपत्र (छः माह के अन्दर का) *	जिलाधिकारी, अपर जिलाधिकारी, सिटी मजिस्ट्रेट, परगना मजिस्ट्रेट अथवा तहसीलदार				
Income certificate (within 6 months)	District Magistrate, Addtional District Magistrate, City Magistrate, Pargana Magistrate or Tehsildar					
3.3.5.3	विश्वविद्यालय के अध्यापक / कर्मचारी	कुलसचिव लखनऊ विश्वविद्यालय। प्रवेश के वर्ष के 01 मार्च के पूर्व निर्गत यह प्रमाण पत्र मान्य नहीं होगा।				
Teachers/ Employees of University (3.2.2.1)		Registrar, University of Lucknow. The certificates issued before 1st March of the year of admission will not be considered.				
सम्बद्ध महाविद्यालय एवं राजकीय		महाविद्यालय के प्रधानाचार्य। प्रवेश के वर्ष के 01 मार्च के पूर्व निर्गत यह प्रमाण पत्र मान्य नहीं होगा। Principal of the college. The certificates issued before 1st				
Teacher of the affiliated Govt./Aided Colleges of Lucknow University and Govt Ayurvedic College (3.2.2.2)		March of the year of admission will not be considered.				



4 PROGRAMS AVAILABLE

4.1 FACULTY OF ARTS

4.1.1 ADVANCE DIPLOMA

Course	Department	Duration	Seat	Fees	Eligibility
Clinical Nutrition and Dietics	Home Science	1 year	30 (SF)	15080 Per Annum	Any Graduate with Home Science (B.A./B.Sc.) in final year. (Minimum marks: General/OBC 45%, SC/ST 40%) or with 50% in Biology.
Food Processing	Home Science	2 years	30 (SF)	15080 Per Annum	B.Sc./B.A. with Home Science/Agriculture (Minimum marks: General/ OBC 50%, SC/ST 45%)
French	English	1 year	10 (Reg)	4000 Per Annum	Diploma in French from recognized University or its equivalent in French
German	English	1 year	10 (Reg)	4000 Per Annum	Diploma in German from recognized University or its equivalent in German
Russian	English	1 year	10 (Reg)	4000 Per Annum	Diploma in Russian from recognized University or its equivalent in Russian

4.1.2 **DIPLOMA**

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Course	Department	Duration	Seat	Fees	Eligibility
German	English	1 year	20 (Reg)	3000 Per Annum	Proficiency in German or its equivalent from LU or any other recognized University
Marathi	Hindi	1 year	20 (Reg)	3000 Per Annum	Regular student of University of Lucknow (Minimum marks: General/OBC 45%, SC/ST 40%)
Modern Arabic	Arabic	1 year	20 (Reg)	3000 Per Annum	Proficiency in Modern Arabic
French	English	1 year	20 (Reg)	3000 Per Annum	Proficiency in French or its equivalent from LU or any other recognized University
Russian	English	1 year	20 (Reg)	3000 Per Annum	Proficiency in Russian or its equivalent. from LU or any other recognized University
Tamil	Hindi	1 year	20 (Reg)	3000 Per Annum	Regular student of University of Lucknow (Minimum marks: General/OBC 45%, SC/ST 40%)



4.1.3 a **PG DIPLOMA**

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Course	Department	Duration	Seat	Fees	Eligibility
Applied Ethics	Philosophy	1 year	30 (SF)	15080 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%)
Archaeology & Museology	AIH & Archaeology	4 Semester	15 (SF)	15080 Per Semester	Masters degree in AIH, Culture, archaeology, Medieval History / MIH / Anthropology / Sanskrit / Geology / Zoology / Chemistry / Physics / Botany / Fine Arts
Disaster Relief and Rehabilitation	Social Work	1 year	20 (SF)	15080 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%)
Electronic Media & Film Prod.	Journalism & Mass Communication	1 year	30 (SF)	15080 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%)
Governance& Leadership Development	Dr. Shankar Dayal Sharma Institute	2 Semester	30 (SF)	15080 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%) weightage 70% merit index and 30% interview
HIV AIDS & Family Life Education	Social Work	1 year	20 (SF)	15080 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%)
Hospital & Healthcare Administration	Public Administration	1 year	40 (SF)	15080 Per Annum	Bachelor of Medicine / Medical/ Nursing / Pharmacy / PG Diploma in Health Care Administration or at least 2 year experience in a Hospital/ Health Care Institution, or equivalent qualification
Human Resource and Management	Social Work	1 year	20 (SF)	15080 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%)
Human Resource Development	Public Administration	1 year	40 (SF)	15080 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%)
Human Resource Development and Organization al Behavior	Psychology	2 Semester	30 (SF)	15080 Per Annum	M.A., M.Sc. M.Tech., M.Com., LL.M. etc.Only PG degree in any discipline.
Health Psychology	Psychology	2 Semester	30 (SF)	15080 Per Annum	M.A., M.Sc. M.Tech., M.Com., LL.M. etc.Only PG degree in any discipline.
Management of NGOs	Social Work	1 year	20 (SF)	15080 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%)
Public Administration	Public Administration	1 year	60 (Reg)	3448 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%)
Public Relations & Advertising	Journalism & Mass Communication	1 year	40 (SF)	15080 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%)



4.1.3b	PG DIPLOMA	
4.1.3D	PG DIPLUMA	

Course	Department	Duration	Seat	Fees	Eligibility
Reproductive and Child Health	Social Work	1 year	20 (SF)	15080 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%)
Rural Management	Public Administration	2 year	30 (SF)	15080 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%)
Social Duties and Human Rights	Social Work	1 year	20 (SF)	15080 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%)
Counseling and Guidance	Social Work	1 year	30 (SF)	15080 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%)
Naturopathic Science and Yoga	Social Work	1 year	40 (SF)	15080 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%)

4.1.4a **PROFICIENCY**

Course	Department	Duration	Seat	Fees	Eligibility
Arabic	Arabic	1 year	25 (Reg)	4000 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 50%, SC/ST 45%)
Communicative Hindi	Linguistics	1 year	25 (Reg)	4000 Per Annum	Intermediate
French	English	1 year	60 (Reg)	4000 Per Annum	Bonafide Undergraduate, Postgraduate doctorate students of Lucknow University and affiliated colleges / Govt. Employees / Teachers of LU and Degree Colleges affiliated to LU with NOC / any person with intermediate or equivalent from any recognized institution.
German	English	1 year	60 (Reg)	4000 Per Annum	Bonafide Undergraduate, Postgraduate doctorate students of Lucknow University and affiliated colleges / Govt. Employees / Teachers of LU and Degree Colleges affiliated to LU with NOC / any person with intermediate or equivalent from any recognized institution.
Marathi	Hindi	1 Year	20 (Reg)	4000 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%)
Modern Arabic	Arabic	1 year	25 (Reg)	4000 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 50%, SC/ST 45%)
Modern Persian	Persian	1 year	30 (Reg)	4000 Per Annum	PG with Knowledge of Persian script

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4.1.4b	PROFICIENCY
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Course	Department	Duration	Seat	Type	Eligibility
Pali	Sanskrit	1 year	20 (Reg)	4000 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%)
Russian	English	1 year	60 (Reg)	4000 Per Annum	Bonafide Undergraduate, Postgraduate doctorate students of Lucknow University and affiliated colleges / Govt. Employees / Teachers of LU and Degree Colleges affiliated to LU with NOC / any person with intermediate or equivalent from any recognized institution.
Sanskrit	Sanskrit	1 year	20 (Reg)	4000 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%)
Sugam Hindi (For Foreigners)	Hindi	1 Year	10 (Reg)	4000 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%)
Tamil	Hindi	1 Year	20 (Reg)	4000 Per Annum	Graduation from Recognized University. (Minimum marks: General/OBC 45%, SC/ST 40%)
Urdu	Urdu	1 year	10 (Reg)	4000 Per Annum	Intermediate passed or equivalent to intermediate provided the candidate has never offered Urdu as a subject in any of his/her course

4.1.5 **Post MA Diploma**

Course	Department	Duration	Seat	Type	Eligibility
Translation	Linguistics	1 year	30 (Reg)	3448 Per Annum	Any PG in any literature or Linguistics (Minimum marks: General/OBC 45%, SC/ST 40%)

4.2. **FACULTY OF SCIENCE**

4.2.1 **PG DIPLOMA**

Course	Department	Duration	Seat	Type	Eligibility
Quality Management	Institute of Quality Management	2 Semester	20 (SF)	19580 Per Annum	M.Sc/MBA/B.Tech from recognized University (Minimum marks: General/OBC 50%, SC/ST 45%)
Remote Sensin and GIS	g Geology	2 Semester	15 (SF)	21080 Per Semester	PG in Geology/Geography/ environmental Science/Physics/Computer Science/Botany with 60% marks



4.3. ONGC PROGRAMS

4.3.1 PG DIPLOMA

Course	Department	Duration	Seat	Fees	Eligibility
Biodiversity, Wildlife Conservation and Management	Zoology	2 Semester	30 (SF)	12000 Per Annum	Graduation in Science Stream from Recognized University. (Minimum marks: General/OBC 55%, SC/ST 50%)
Exploration, Resources and Mining Technology	Geology	2 Semester	10 (SF)	25000 Per Semest er	PG in Geology with 55% marks (50% for SC/ST)

4.4. FACULTY OF COMMERCE

4.4.1 PG DIPLOMA

Course	Department	Duration	Seat	Fees	Eligibility
Tax Planning and Management	Commerce	2 Semester	50 (SF)	15080 Per Annum	Graduation in Commerce or Law. (Minimum marks: General/OBC 45%, SC/ST 40%)



Helpline 5

Technical Helpline 0522-4150500

Program Helpline 6392451866



REQUIREMENTS FOR FORM SUBMISSION

- Valid Email ID
- Active Mobile Number
 - Mobile number should be with the applicant at the time of form filling
 - All relevant information regarding admission would be sent to this mobile number.
 - This number would also be used at the time of counselling.
- Alternate Mobile Number (Preferably of parent)
- Photo in JPEG format (Maximum upload size is 50 KB only)
- Scanned Signature in jpeg format (Maximum upload size is 50 KB only)
- Mark sheets (High School, Intermediate, Graduation and qualifying examination)
- Aadhar Card
- Photo ID proof (for entering number)
 - Any one of the following for entering the number at the designated place in the online application form
 - Aadhar Card, Voter ID, Driving License, Passport
 - Applicants who do not have their Aadhar card have to apply for one and fill the LU form using the option of Aadhar Card enrollment number and later on have to update the actual number when they get it.

Important Dates

- Form Submission Starts April 30, 2018
- Last date for form submission July 20, 2018
- Forms should reached the concerned Head of Department by July 25, 2018

Application Fee

General and OBC
 SC and ST
 Rs. 1000.00
 Rs. 500.00

• Caste certificate

- The number of caste certificate issued by the competent authority will have to be entered for availing the benefit of reservation for OBC, SC and ST applicants.
- For OBC applicants this certificate should have been issued after July 1, 2015 and be valid on the day of verification. Validity of this certificate will be verified from the Government website.
- The scheduled caste, scheduled tribes and other backward class candidates originally belonging to Uttar Pradesh will be given the benefit of reservation. Scheduled castes, scheduled tribes and other backward class candidates of other states will be treated as general.

Income Certificate

- Applicants will have to enter the number of these certificates at the time of filling of the form.
- The income certificate will be verified through the Government website.
- Certificates whose details are not available on this website will not be entertained.
- The applicants who do not have a valid income certificate issued by competent authority will not be given benefit of zero fees at the time of admission.



FORM FILLING

- During the form filling process the applicant can make the entries and save the information.
- If the applicant is unable to fill the form in one sitting or somehow the process is interrupted there is no need to register again. They can login using the credentials sent on their mobile numbers and continue the process.
- Applicants are advised to check all the data they have entered before submitting the
 application fee. If there is some error they can edit these or start the entire process again.
 Once they have submitted the application fee the data submitted in the registration page
 cannot be edited under any circumstances.

• Step 1 Registration

- Applicants have to fill the relevant details in the form provided. These fields cannot be edited later.
- Applicants will receive their login details in the mobile number and email ID provided at the time of registration.

• Step 2 Personal Details

o Applicants have to enter their personal details

• Step 3 Educational Qualifications

- Applicants have to fill their educational qualifications.
- Those applicants who are in the final year of qualifying examination have to provide roll number and University details.

Step 4 Upload photo and signature

Applicants have to upload their photo and scanned signature.

Step 5 Preview

 Applicants can preview all the entries made at this point. If there is some error they can edit these or start the entire process again. Once they have submitted the application fee the data submitted in the registration page cannot be edited under any circumstances.

Step 6 Application Fee

- o If all the entries in the application form are correct the applicant can submit the form and proceed for payment of the application fees.
 - Form fees can be submitted by any of the following ways
 - Credit Card, Debit Card, Net Banking

• Step 7 Print Application form

 Applicants can print their complete application form and fee receipt to complete the application process.

• Step 8 Mail Application form

 Applicants have to send a printout of the application form to the address mentioned in page 2 along with all the relevant documents mentioned there.

Data Editing

Restricted data can be edited by the candidate by logging into the admission website using the credentials sent to their email and registered mobile number. In case the candidate has missed out on the login details they can regenerate their password by clicking on the *forgot password* link and entering their registration number. The new login details will be sent to their registered mobile number. The data submitted in the registration page and the opted category cannot be edited under any circumstances.