REQUIREMENTS FOR FORM SUBMISSION

- **Valid Email ID**
- **Active Mobile Number**
  - Mobile number should be with the applicant at the time of form filling
  - All relevant information regarding admission would be sent to this mobile number.
  - This number would also be used at the time of counselling.
- **Alternate Mobile Number** (Preferably of parent)
- **Photo** in JPEG format (Maximum upload size is 50 KB only)
- **Scanned Signature** in jpeg format (Maximum upload size is 50 KB only)
- **High School, Intermediate, Graduation and Post Graduation Mark sheet**
  - **It is the sole responsibility of the applicant to go through the admission guidelines and LU Ph.D. Ordinance 2018 and check his/ her eligibility at the time of application. The University will not be verifying the eligibility at the time of submission of online application by the applicant. All candidates who have applied will be allowed to appear in the entrance test. The eligibility will be verified by the University at the time of interview.**
- **Bank Account Details**
  - Should be in the name of either self or father or mother
    - This will be required for refunds if any. Registration fees can be paid from any bank account.
- **Photo ID proof** (for entering number)
  - Any one of the following for entering the number at the designated place in the online application form
    - Aadhar Card, Voter ID, Driving License, Passport
- **Important Dates**
  - Form Submission Starts **January 15, 2020**
  - Last date for form submission without late fee **February 6, 2020**
  - Last date for form submission with late fee of Rs. 1000.00 **February 10, 2020**
    - **Test Centre at Lucknow only**
- **Application Fee per subject**
  - General and OBC   Rs. 2000.00 (With late fee Rs. 3000.00)
  - SC and ST   Rs. 1000.00 (With late fee Rs. 2000.00)
- **Caste certificate**
  - The number of caste certificate issued by the competent authority will have to be entered for availing the benefit of reservation for OBC, SC and ST applicants.
  - For OBC applicants this certificate should have been issued after July 1, 2016 and be valid on the day of verification. Validity of this certificate will be verified from the Government website.
  - The scheduled caste, scheduled tribes and other backward class candidates originally belonging to Uttar Pradesh will be given the benefit of reservation. Scheduled castes, scheduled tribes and other backward class candidates of other states will be treated as general.
- **Income Certificate**
  - Applicants will have to enter the number of these certificates at the time of filling of the form.
  - The income certificate will be verified through the Government website.

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Please see the University website (www.lkouniv.ac.in) for updates
Disclaimer: All precautions have been taken to include the updated eligibility criterion, admission procedure, number of seats and as per the LU Ph.D. Ordinances 2018 and LU Ph.D. Admission Guidelines 2019. In case of any discrepancy, the details entered in the official records of the University, LU Ph.D. Ordinance 2018 and LU Ph.D. Admission Guidelines will be final. Candidates are advised to keep visiting the University website regularly for announcements, notices and updates, as no separate information shall be sent to any candidate.

o Certificates whose details are not available on this website will not be entertained.

o The applicants who do not have a valid income certificate issued by competent authority will not be given benefit of zero fees at the time of admission.

FORM FILLING GUIDELINES

- During the form filling process the applicant can make the entries and save the information.

- If the applicant is unable to fill the form in one sitting or somehow the process is interrupted there is no need to register again. They can login using the credentials sent on their mobile numbers and continue the process.

- Applicants are advised to check all the data they have entered before submitting the application fee. If there is some error they can edit these or start the entire process again. Once they have submitted the application fee the data submitted in the registration page cannot be edited under any circumstances.

- Candidates will have the option to appear in the test for maximum two subjects if they are eligible in both of them.

- There will be option to select both the subjects in the same application form. The application fee will be charges separately for each subject.

- In case they fill the form for one subject and later on decide to apply for another subject they can login using the credentials provided on their mobile number and email ID and add the second subject on the same registration number and make the payment.

- Both subjects should be filled through the same registration number for the candidate to appear in both of them.

- In case the applicant fills two forms with one subject each having different registration numbers, they will be treated as separate applications and such applicants will be allowed to appear for the test in only one of them.

- **Step 1 Registration**

    o Applicants have to fill the relevant details in the form provided. These fields cannot be edited later.

    o Applicants will receive their login details in the mobile number and email ID provided at the time of registration.

- **Step 2 Personal Details**

    o Applicants have to enter their personal details

- **Step 3 Educational Qualifications**

    o Applicants have to fill their educational qualifications.

- **Step 4 Upload photo and signature**

    o Applicants have to upload their photo and scanned signature.

- **Step 5 Select Subject**

    o Applicants have to select the subject in which they would like to seek admission.

    o Applicants have to ensure that they are eligible for admission to the selected subject.

    o They can select a maximum of two subjects.

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- **Step 6 Preview**
    - o Applicants can preview all the entries made at this point. If there is some error they can edit these or start the entire process again. Once they have submitted the application fee the data submitted in the registration page cannot be edited under any circumstances.

- **Step 7 Application Fee**
    - o If all the entries in the application form are correct the applicant can submit the form and proceed for payment of the application fees.
    - o Form fees can be submitted by any of the following ways
        - ▪ Credit Card, Debit Card, Net Banking

- **Step 8 Print Application form**
    - o Applicants can print their complete application form and fee receipt to complete the application process.

Data Editing

- Restricted data can be edited by the candidate by logging into the admission website using the credentials sent to their email and registered mobile number. In case the candidate has missed out on the login details they can regenerate their password by clicking on the **forgot password** link and entering their registration number. The new login details will be sent to their registered mobile number. **The data submitted in the registration page and the opted category cannot be edited under any circumstances.**