

(4)

7. Mention various methods of Performance Appraisal and describe any two methods in detail.

ef-e-heeove celuÙe keáe keáer effeVee elleDeÙeellkeáesyeleeFües leLee ef-eavne
oes alleDeÙeellkeáer allemtete JÙeekÜee keáeefpeS-

Unit-I V / Fkeáef-I V 15

8. What is Human Resource Planning? Discuss various levels of Human Resource Planning.

ceevje meñneOeve efeJeep eve keáee nñP ceevje meñneOeve efeJeep eve keá
effeVee mlej effeJeep eve keáee JÙeekÜee keáeefpeS-

9. What is Human Resource Information System?
What does it includes?

ceevje meñneOeve meñnevee heæelle keáee nñP Fmekeá Devleieelle keáee
meñnevee nñP

A

(Printed Pages 4)

Roll No. _____

SFA-4097

Post Graduate Diploma in Human Resource
Development Examination, 2015
First Paper

(Concept of Human Resource & Planning)

Time Allowed : Three Hours] [Maximum Marks : 100

Note : Question No.1 is compulsory. Apart from that attempt four questions, selecting one question from each of the four Units.

Qñvve meñb 1 DeñfeJeel&nñP Fmekeá DeñfeJeel&nñP Devleieelle keáeepeS,
efemecellÙeoj effeJeep eve keáefFüeellmes Skeá-Skeá Qñvve ef-eaÙe
peevee DeñfeJeel&nñP

1. Write short answers to the following : 40

ef-eceveueKele keá meñnehle Göej ef-eKeS :

- (i) Job Description

keáefJeCote

	(2)	(3)	
(ii) Promotion heoedelle		Unit-I / FkæF-I	15
(iii) Training ðedM#eCe		2. Explain the concept of HRD. Describe its significance . ceevje mehneOeve effekæme keær DeJeOej Cee keær Fmekær cerøe keæ JeCelle keæfpeS~	
(iv) Human Resource Accountancy ceevje mehneOeve ueKehave		3. Explain the process of HRD in detail. ceevje mehneOeve effekæme keær ðefeaUee keær effeml eke JÙekKÙee keæfpeS~	
(v) Forecasting heledegjeeve		Unit-II / FkæF-II	15
(vi) Transfer mLeevevlej Ce		4. What is Job Evaluation? Describe the objectives and techniques of Job Evaluation. keæU& cetuUeehave keæl nP keæU& cetuUeehave keâ GöMÙeeWleee lekeavekeæll keæ JeCelle keæfpeS~	
(vii) Human Resource Audit ceevje mehneOeve Deh#eCe		5. What do you understand by Job Analysis? Discuss the process of Job Analysis. keæU& effeMueseCe mes Deehe keæl mecePeles nP ke e& effeMueseCe ðefeaUee keær effeJeeve keæfpeS~	
(viii) Demand and Supply ceoie SJeb Dehetle		Unit-III / FkæF-III	15
(ix) Selection ÜeJeve		6. What are the essential points to be prepared by a candidate for a comprehensive Job interview? melevé keæU& mee#el keæj n#eg DeYUelLaa Eej e keæme mes DeeJelMÙeka ejevog laliej keaj vee DeeJelMÙeka nP	
(x) Role of Rewards in Human Resource Development. ceevje mehneOeve effekæme celhøj mkeæj keær Yettkeæje			