

**UNIVERSITY OF LUCKNOW**  
**LUCKNOW**

**PROFORMA FOR REQUISITION FOR THE MALVIYA HALL/ A.P.SEN HALL**

1. DATE (s)..... DURATION :.....  
3. PURPOSE.....

DETAILS OF THE APPLICANT

Name of Applicant.....  
Designation of Applicant... ..  
Department/Office.....  
Telephone No.(s) (i) Mobile.....(ii) Land line.....  
(iii) E.mail.....

DECLARATION BY THE APPLICANT

1. I/We hereby declare that I/we shall abide by the rules/regulations related to Hall allotment.
2. The tentative minute to minute programme is enclosed herewith.
3. The University reserves the right to cancel the allotment at any time if the situation warrants so.
4. No objection certificate issued by the competent authority of the District administration will be submitted as soon as the availability of the Hall becomes known to me.

.....  
Signature of Applicant.

AVAILABILITY:

Assistant Engineer (Civil)/Shri.....

Please check the availability of the Malviya Hall and A.P.Sen Hall as per date (s) and duration mentioned in the application.

superintendent of Works

The hall is available/not available on the said dates/time.

Assistant Engineer (Civil)

Superintendent of Works

Recommendation of the Director (SANSKRITKI) with a special reference to minute to minute programme

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Director (SANSKRITKI)

No objection Certificate from District Administration  
(Applicable to only outside applicants i.e. who does not belong to the University)

No Objection certificate No.....dated .....issued by..... submitted.

Recommendation of the Proctor with reference to law and order

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PROCTOR

Vice-Chancellor

O.S. CASH : Please deposit Rs..... on account of maintenance charges of the Malviya Hall/A.P.Sen Hall @ Rs.....per day/ per hour for organizing ..... on.....

**SUPERINTENDENT  
WORKS DEPARTMENT  
LUCKNOW UNIVERSITY**

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