

## OFFICE OF THE REGISTRAR, LUCKNOW UNIVERSITY कुलसचिव कार्यालय

लखनऊ विश्वविद्यालय, लखनऊ, उ०प्र० पिन-226007 Web:www.lkouniv.ac.in, E-mail:registrar@lkouniv.ac.in,Phon/Fax: 0522-2740412

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## OFFICE ORDER

Fee submission of Undergraduate students who have been promoted from first year to second year in the annual system and from semester 2 to 3 in the semester system have have to report to office of the concerned Dean of Faculty and submit a self attested copy of their mark sheet on which they have to mention their student ID. The post graduate students who have been promoted from semester to 2 to 3 have to submit a self attested copy of their mark sheet to the concerned Head of the Department from 05-07-2018 to 10-07-2018.

The Dean of Head would promote the eligible students through their login on the UDRC portal. On being promoted, the link of fee payment would be activated on their student login and they can submit their fee online and download their fee receipt.

Fee submission of Undergraduate students who have been promoted from Second year to third year in theannual system have to submit the counseling form along with a self attested copy of their mark sheet to the concerned Dean of Faculty who would be carrying out the counseling for choice of subject/paper. They will be depositing their fee in the cashier's office after councelling.

> (S.K.Shukla) Registrar

No. An -15405-13

Copy to following for information and necessary action in this regard:-

- 1. Secretary to VC, for kind information of the Vice-Chancellor.
- 2. PS to PVC, for kind information of the Pro-Vice-Chancellor.
- 3. All Dean of Faculty /All HOD, L.U.
- 4. Finance officer, L.U.
- 5. Controller of Examination L.U.
- 6. Director . I.P.P.R., L.U.
- 7. All D.R./ Account Officer L.U..
- 8. Incharge . Website with request to kindly upload on Lucknow University Website.

9. PA to Registrar, LU.

Dy Registrar Admission

For Registrar