



UNIVERSITY OF LUCKNOW
LUCKNOW
University Data Resource Centre

August 24, 2018

Press Note

Following are the guideline and procedure for readmission in the University and Colleges. The training workshop for the procedure for data entry by colleges through the UDRC portal will be held in the Chemistry Department, Lucknow University on August 28, 2018 at 3:00 PM.

Eligibility of Students to be readmitted

- Those who appeared in annual examination and are failed.
- Those who were issued admit card but did not appear in the annual examination
 - In case of any student of the University or College who do not fulfill the above criterion, decision may be taken by the University Administration on case to case basis. This decision would be communicated to the appropriate authorities for information and necessary action.

Readmission Admission Procedure

- **For University Students**
 - Such students who want to get readmitted have to submit the relevant documents (Mark sheet or Admit Card) to the respective Faculty Dean who would verify and admit them through the UDRC portal.
- **For College Students**
 - Such students who want to get readmitted have to submit the relevant documents (Mark sheet or Admit Card) to the respective Principal of the college who would verify and admit them.

Data Entry by Colleges

- All colleges would be entering the data of all admitted and readmitted students in semester I for the session 2018 – 19 of all courses in their college through the college login provided to them on the UDRC portal.
- All students would be issued an individual Unique University ID which would be used to create the college student login.

Student Login for College Students

- All students whose details would be entered by the colleges would be given an individual college student login
- They would be able to login on entering the **Unique University ID**. A verification code would be sent on their mobile number entered by the college.
 - After verification they can create their own password.
- Through this login they would be able to enter all the relevant data required by the University.

Dateline

- This process of readmission has to be completed by **September 10, 2018**.
- Data entry of all admitted and readmitted students in colleges has to be completed by **September 10, 2018**.
- College Student login and data updating to be completed by **September 28, 2018**

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