

**UNIVERSITY OF LUCKNOW  
LUCKNOW -226007**

**SHORT TERM TENDER NOTICE NO.: JEE B.Ed. 2020, L.U. /2/2020-22**



**Dated : 29 June , 2020**

**Short term Tender/Bid invited  
for Catering Services in JEE B.Ed. 2020-22**

**Non transferable**

**JEE B.Ed. 2020  
UNIVERSITY OF LUCKNOW  
LUCKNOW -226007**

**TENDER NOTICE NO. JEE B.Ed. 2020, L.U. /2/2020**

**Dated: June, 29, 2020**

**Short-Term Tenders for Catering Services for JEE B.Ed. 2020, University of Lucknow, Lucknow**

Sealed tenders are invited from Registered, experienced & reputed firms under **Two Bid systems, i.e. Technical Bid & Financial Bid** for the above item University of Lucknow, Lucknow. The tender document is available on University web site [www.lkouniv.ac.in](http://www.lkouniv.ac.in) to enable the bidders to download tender document for submitting their bids on University of Lucknow against the tender notice.

1. Detailed description of the item required along with specification is annexed.
2. **Time Schedule:**

Date of downloading of Bid document	:	<b>29.06.2020 onwards till 07.07.2020, 2:00 pm</b>
Last Date & Time for receipt of tenders	:	<b>07.07.2020 till 2.00 pm</b>
Place of submission of tender	:	Department of Education, University of Lucknow, Lucknow.
Date & Time for opening of Bid	:	<b>07.07.2020 at 4:00 pm</b>
Place for opening of Bid	:	Department of Education, University of Lucknow, Lucknow.

3. **Cost of Tender Form:** Rs. 1180.00 in form of bank draft from any Nationalized Bank in favor of “**Finance Officer, University of Lucknow**” payable at Lucknow must be enclosed with tender form. Cost of tender form is Non-refundable.
4. Validity of Tender : 90 days from the date of opening of tender.
5. The interested firms may put the document completed in all respects along with Earnest Money Deposit (EMD) in the name of “**Finance Officer, University of Lucknow**”, **Lucknow-226007** in form of bank draft only from any Nationalized Bank. **Tenders/Bids not accompanied by the requisite Demand Drafts shall not be considered and shall be rejected.**
6. Earnest money deposit detail

Catering Services : **Rs. 10,000/- EMD**

Any bid not accompanied with required EMD as given above shall not be considered.

7. The University of Lucknow, reserves all right to amend or withdraw any of the terms and conditions contained in tender document or to reject any or all tenders without giving any notice or assigning any reason. The decision of University of Lucknow in this regard shall be final and binding on all.

**State Coordinator,  
JEE B.Ed. 2020  
University of Lucknow,  
Lucknow- 226007**

## **Instructions to Bidders & Pre Qualification Requirement of Bidders**

1. Tenders are invited from registered and reputed firms having experience in the field.
2. **Capacity** - The firm should be capable of mobilizing adequate arrangement for the supply of required food items in the University of Lucknow, Lucknow.
3. **Penalty** - Penalty @ 10% of the value of the order shall be imposed for every day of delay in the supply of the order for each day.
4. **Arbitration** - In case of any dispute, the decision of University of Lucknow shall be binding. University of Lucknow has the right to cancel all or any of the tenders without assigning any reason. .
5. **Legal Jurisdiction** - For legal dispute, if any, the jurisdiction will be limited to the District of Lucknow.
6. Rates quoted by the firms (L 1) are negotiable. .
7. **Technical and financial bids**, duly signed and stamped, to be **kept separately in sealed envelopes**. The envelope containing bids should be marked on top as **“Technical/Financial bids for scientific equipment (specify the name).”**
8. Tender should be addressed to **State Coordinator, JEE B.Ed. 2020, University of Lucknow, Lucknow-226007.**
9. With tender form, specification of above items supplied must be written, sealed and signed by the authorized signatory.
10. Non compliance of order, in time, will be treated as non compliance of the terms and conditions.
11. Supply of the Food Items is to be done to in the Building of the Faculty of Education, University of Lucknow.
12. The maximum total cost for supply above said items will not be more than Rs. 350/- per person / per day, inclusive of all taxes and service charges etc.
13. Daily supply will be for minimum 40 and maximum 60 persons.
14. The annual turnover of firm should not be less than Rs. 50,00,000/- (Rupees Fifty Lakh only), out of which, it must be not be less than Rs. 20,00,000/- (Rupees Twenty Lakh only), in Educational Institutes.
15. Firm has to attach Copies of Agreements or Experience Certificates, issued by Competent Authorities as Testimonials with tender form, signed by the authorized signatory of the firm.
16. Copies of Income Tax Returns of the bidder firm for the last three financial years must be attached with tender form, signed by the authorized signatory.
17. Copy of Food Licensing & Registration certificate with - FSSAI Number must be attached with tender form, signed by the authorized signatory.
18. Firm have to attach Balance Sheets of Firm with tender form, signed by the authorized signatory.
19. Firm should have to prepare food items by using pure vegetarian items. If found guilty, Rs.20,000/ only will be charged as fine.
20. In the rates quoted by the firm, trained human power, clean crockery, utensils, fuel, services etc. and routine cleaning of work place will also be included.

21. No advance amount will be given.
22. Quantity to be supplied and days of supply may change at the time of order.
23. Without assigning any reason any tender or all tenders can be cancelled by the University authorities at any stage.
24. Affidavit will be given by the bidder that they will follow the all the mentioned terms and conditions.
25. Payment will be made to the firms after deducting the Taxes if applicable through the Finance & Accounts office of the University of Lucknow.
26. All Food safety regulations in context to COVID-19 have to be followed strictly in preparation and serving of food.
27. Incomplete and conditional tenders will not be accepted.

**State Coordinator,  
JEE B.Ed. 2020,  
University of Lucknow,  
Lucknow- 226007**

**Specification**  
**University of Lucknow**

Sl.No.	Item(s)	Unit(s)	Specifications
1.	सुबह का नाश्ता	40-60	<ul style="list-style-type: none"> <li>● भरवां-पराठा, पोहा, हलुवा, उपमा, सैंडविच, इडली-सांभर जलेबी-दही, खस्ता-आलू की सब्जी (इनमें से कोई दो, रोज बदल कर)</li> <li>● चाय अथवा कॉफी</li> <li>● पेय-जल (ब्रान्डेड)</li> </ul>
2.	दोपहर का भोजन	40-60	दाल (रोज बदल कर), चावल, रोटी, सूखी सब्जी (मौसम के अनुसार), रसेदार सब्जी (रोज बदल कर) रायता, सलाद, पापड़, मिठाई, पेय-जल (ब्रान्डेड)
3.	अपराह्न की चाय	40-60	चाय अथवा कॉफी, स्नैक्स/नमकीन, पेय-जल (ब्रान्डेड)
4.	विशिष्ट दिनों पर	<p style="text-align: center;"><b>As per requirement</b></p> <p style="text-align: center;"><b>At least on 05 days for 100 persons</b></p>	<p><u>सुबह का नाश्ता :</u></p> <ul style="list-style-type: none"> <li>● भरवां-पराठा, पोहा, हलुवा, उपमा, सैंडविच, इडली-सांभर जलेबी-दही, खस्ता-आलू की सब्जी (इनमें से कोई दो)</li> <li>● चाय अथवा कॉफी</li> <li>● पेय-जल (ब्रान्डेड)</li> </ul> <p><u>दोपहर का भोजन :</u></p> <p>तंदूरी एवम् मिस्सी-रोटी अथवा कुलचा अथवा पूड़ी, दाल, चावल, सूखी सब्जी (मौसम के अनुसार), पनीर की सब्जी, छोला, रायता, सलाद, अचार पापड़, मिठाई, पेय-जल (ब्रान्डेड)</p>

**Note:**

1. The quantity may vary.
2. Since the number of persons may vary on time to time, therefore the bidders are required to quote on the basis of rate per person.
3. The delivery of aforesaid item is required for approximately 150 days for approx 40-60 persons per day.

**University of Lucknow  
Technical Bid**

The bidders should furnish the under mentioned information and also enclose the copy of the respective document as mentioned below failing which their bids will not be considered.

S No.	Particulars		Detail provided by the Bidder
1	Name of the Firm	:	
2	Full Address of Registered Office	:	
3	Contact Number	:	
4	Alternate Contact Number	:	
5	e-Mail Address		
6	PAN (Enclose self attested Copy)	:	
7	GSTN (Enclose self attested Copy)	:	
8	Food Licensing & Registration certificate available :	:	YES/NO
9	Food Licensing & Registration certificate with - FSSAI Number . (Enclose self attested Copy)	:	
10	Income Tax Return for the past year (Enclose self attested Copy)	:	
11	Firm deed & Registration of the firm (Enclose self attested Copy)	:	
12	Work Experience of the last Five years, of the similar types	:	
13	Bank Account Details		
	Name of Bank	:	-----
	Address of Branch	:	-----
	Account Number	:	-----
	I.F.S.C.	:	-----

S No.	Particulars	Detail provided by the Bidder
14	<b>Cost of the Tender Form, Details</b> Bank Draft Number : _____ Date : _____ Amount : Rs. 1180.00 (Rupees One Thousand One Hundred Eighty Only) Name of Bank : _____ Address of Branch : _____	
15	<b>Ernest Money Deposited, Details</b> Bank Draft Number : _____ Date : _____ Amount : Rs. 10,000.00 (Rupees Ten Thousand Only) Name of Bank : _____ Address of Branch : _____	
16	List of Enclosures(s)	1- _____ 2- _____ 3- _____ 4- _____ 5- _____ 6- _____ 7- _____ 8- _____ 9- _____ 10- _____

Demand Draft should be drawn in favour of Finance Officer, University of Lucknow, Lucknow, payable at Lucknow. Tenders/Bids not accompanied by the requisite Demand Drafts shall not be considered and shall be rejected.

**Signature of Bidder**  
**with Seal of Firm and date**

**Financial Bid**  
**University of Lucknow, Lucknow**

<b>S.No.</b>	<b>Item(s)</b>	<b>Unit(s)</b>	<b>Specifications</b>	<b>Unit Price in Rs. (In words &amp; Figures both) inclusive of all Taxes, Manpower &amp; freight etc.</b>
1.			Morning Breakfast Lunch Evening Tea	
2.			On special Days of Meetings	

Note:

1. The quality may vary.
2. The details of examination cities enclosed.
3. Since the number of pages in the booklet may vary, therefore the bidders are required to quote on the basis of number of pages.

**Signature of Bidder**  
**with Seal of Firm and date**