

उत्तर प्रदेश UTTAR PRADESH

EX 726233

MEMORANDUM OF COOPERATION

for setting up Thematic Environmental Information System (ENVIS) Resource
Partner

(RP) under the ENVIS Scheme in
Organisations, Universities, Institutions

This MoC made on this 17th day of June 2019 BETWEEN THE PRESIDENT OF INDIA acting through the Secretary in the Ministry of Environment, Forest & Climate Change, Government of India, acting further through the Economic Division of the Ministry and the Finance Officer, University of Lucknow (hereinafter called the "ENVIS RP").

WHEREAS the Economic Division established ENVIS Hubs and Resource Partners under the Environmental Information System (ENVIS) Scheme to collect and disseminate information relating to environment to stakeholders as well as ENVIS Focal Point as and when required.

WHEREAS the Economic Division designated the ENVIS Secretariat (hereinafter called "ENVIS Focal Point") to coordinate and monitor the functioning of all ENVIS Hubs and Resource Partners (RPs).

AND WHEREAS the ENVIS RP so set up, hereinafter called ENVIS RP at Finance Officer, University of Lucknow will furnish data/research papers and any other information on Biodiversity and Traditional Knowledge (hereinafter called "assigned Subject Area"), through ENVIS Co-ordinator, Biodiversity and Traditional Knowledge, University of Lucknow pertaining to a State and country as a whole, collected/published by it to the ENVIS Focal Point/Economic Division as and when required.

And WHEREAS the ENVIS RP will work towards fulfilment of the objectives of the ENVIS which are as follows:

[Signature]
04/7/19

Finance Officer
Lucknow University, Lucknow

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स्टाम्प निष्पत्ति की तिथि.....
स्टाम्प क्रेय करने का प्रयोजन.....
स्टाम्प क्रेता का नाम व पता.....
स्टाम्प की धनराशि..... 100/-

गौरव वर्मा
ला० सं० 279 ला० की अवधि 31-03-2021
बी 2832 इन्दिरा नगर, लखनऊ

लखनऊ विरूपेष्टा लोका
मह

- i. To promote, implement and coordinate Green Skill Development Programme (GSDP).
- ii. To implement and coordinate Grid Based Decision Support System (GRIDSS) programme.
- iii. To participate, implement and coordinate Community-driven Environmentally Sustainable Village Programme (CESVP) as and when intimated by ENVIS Focal Point.
- iv. To build a repository and dissemination centre in Environmental Science, Information and Management (ESIM).
- v. To enable application of modern technologies of acquisition, processing, storage, retrieval and dissemination of information of environmental nature.
- vi. To support and promote research, development and innovation in ESIM.
- vii. To build storage, retrieval and dissemination capabilities, with the ultimate objective of disseminating information speedily to the users.
- viii. To build a strong statistical base such that ENVIS is recognised as a South Asian Hub for ESIM.
- ix. To promote national cooperation and liaise with agencies concerned for exchange of environment related information.
- x. To promote, support and assist education and personnel training programmes designed to enhance ESIM capabilities.

The ENVIS RP will develop, maintain and continuously update a comprehensive information base that includes descriptive information as well as numerical data, with GIS and other mapping on the assigned Subject Area, which would cover data/information/status/issues at local/district/state levels. An indicative list is given in **Annexure I**.

The major activities are hereby agreed between the parties as follows:

- 1 **Repository of Environmental Knowledge** -ENVIS RP would collect information pertaining to their respective themes assigned to them, maintain and update the subject-specific database, produce subject-specific value-added information such as educational-kits on various themes including international protocols/conventions/agreements, Rules & Regulations, State Legislations/Guidelines/Gazette Notifications; develop mobile apps, e-Books, environmental videos; maintain photo bank; prepare research papers/publications, compendium, abstracts and journals, case studies, success stories and directories of information on State/regional/ National level etc. The information thus collected would be disseminated through their respective websites and ENVIS Portal.

Numerical data on the assigned Subject Area will be collected, compiled, processed, analysed and submitted quarterly/annually as the case may be to the ENVIS Focal Point. Research in the form of working papers and reports would also be submitted to the ENVIS Focal Point, which would be uploaded on the ENVIS Portal after due procedure

- 2 **Grid Based Decision Support System (GRIDSS)** - for Sustainable Management of Natural Resources - ENVIS RP would carry out survey of designated districts in a phased manner. The country would be divided into grids of 50x50 km; however district wise grids would measure 9x9 km or less depending on the terrain, for effective survey of various environmental parameters such as air, water, noise, soil quality, solid, hazardous & e-waste, forest & wildlife, flora & fauna, wetlands, lakes, rivers & other water bodies, public health etc. For the survey, secondary data would be taken as base information and if required primary data would also be collected for further analysis.


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ENVIS RP to coordinate with ENVIS Hub, Universities, students, and other agencies as required.

- 3 **Green Skills Development Programme (GSDP)** – ENVIS RP to formulate training modules for “Green-Skills” under its theme, such as for nature guides, para-taxonomists, and other environment fields, like waste management, Air Quality Monitoring and Testing Analyst/Technician, Soil & Water Quality Analyst/Technicians, Cleaner Production and Effluent Treatment Plant Operator, etc., and coordinate with ENVIS Hub in a particular State, with institutes/universities/students concerned. Some ENVIS RPs could be designated as the nodal centre for monitoring, including placements under the programme. Such ENVIS RPs would maintain an alumni register for future reference having detailed information on how the students have been placed, their income level, educational progression etc. The ENVIS RPs can also engage skilled youth in grid monitoring activities undertaken in the District/State.

4 **Building Community-driven Environmentally Sustainable Village Program (CESVP)**

- (a) The programme envisages mobilizing communities on environmental issues, creating decentralized models of development empowering local communities, and building the right atmosphere in villages to adopt environmentally sustainable practices on community level.
- (b) ENVIS Focal Point will intimate the following to the ENVIS Hub:
1. The selected villages and the environmental activities therein as desired by the MPs concerned,
 2. The selected ENVIS RPs that would provide the technical assistance and
 3. The time limit within which the work will be completed
- (c) ENVIS Hub to then coordinate with District administration concerned (as funding will come from SaansadAdarsh Gram Yojana (SAGY))/ENVIS RPs/local bodies to complete the listed activities within the designated period of time.
- (d) Selected ENVIS RP to undertake environmentally sustainable activities specific to its subject area using community driven approach.

- 5 **Extension & Outreach Programmes** on environmental information sharing, awareness, education and training of youths/ students/ stakeholders/ local people at the ground level (district/ village level) on the subject theme, as well as developing educational kits in accordance with the theme.

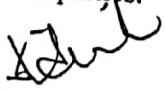
Further the following is agreed upon by the Parties: 8.05.19

1. This agreement will be for the period from 17.06.2019 (The date of setting up of ENVIS RP) to 31.03.2020, which may be extended further subject to the discretion of the Economic Division.
2. 1. The Host Organization/ Institute shall provide necessary physical infrastructure, like office space, with basic amenities to the ENVIS RP.
3. 2. The Host Organization/ Institute will nominate a senior officer/scientist as Coordinator of the ENVIS RP, with no change in the terms and conditions of his/her appointment. The ENVIS Coordinator will not be paid any monthly emoluments from the grants received under the ENVIS Scheme. At any point of time, there can be only one ENVIS coordinator. The head of the Host Organization/ Institute cannot hold dual charge as ENVIS coordinator. This has to be followed in letter and spirit. The ENVIS Coordinator


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shall be responsible for the overall management, coordination and implementation of the ENVIS activities/work.


3. Grant-in-aid would be released as yearly grant to the ENVIS RP by the ENVIS Focal Point as a catalytic support, subject to performance based on the outcome indicators. This needs to be supplemented by the resources of the Institute housing the ENVIS RP. Grants for the subsequent years shall be released after review of physical and financial progress and on completion of activities and submission of Audited Utilization Certificate (**Annexure – II**), Audited Expenditure Statement (**Annexure – III**) well before 30th April every year. In case of NGOs, the NGO Registration number and a Bond would be required to be furnished in the format (**Annexure – IV**) to the ENVIS Focal Point. A register of assets created by the ENVIS RP are required to be maintained as per **Annexure – V**.
4. There will be periodic review and monitoring by the ENVIS Focal Point to measure the functioning and performance of the ENVIS RP vis-a-vis its mandate. The RPs/Hubs would be awarded based on their performance.
5. The ENVIS RP will engage manpower on contract basis, and procure and maintain the equipment for functioning of the RP for the period till 31.03.2020. The terms and conditions of service including the leave rules of the staff of the ENVIS RP would be governed by the rules prevailing in the Host Organization/ Institute in which the RP is located. The ENVIS Focal Point will not bear any liability in such matters as the staff will be borne on the strength of the Host Organization/ Institute. The staff under the ENVIS RP will not be treated as Government servants.
6. The staff engaged for ENVIS RP shall only be involved in carrying out the activities of ENVIS RP and not for the activities/work of the Host Institution. The ENVIS RP shall ensure full and timely payment to the staff engaged for ENVIS work.
7. Detailed work plan listing the activities against each objective (Annual Plan of Activities) has to be prepared every year and shared with ENVIS Focal Point.
8. The ENVIS RP will undertake all activities set out in its Annual Plan and the achievements of the RP shall also be reflected in the Annual Report of the Host Organization/ Institute. The ENVIS RP will furnish an Annual Progress Report (APR) of the work done and as and when called for by the ENVIS Focal Point.
9. Wider dissemination of information of a classified nature, if any, will be strictly restricted. Ensuring secrecy of information in such cases will be entirely the responsibility of the ENVIS RP. However, such information to be provided to ENVIS Focal Point as and when required.
10. The ENVIS RP will furnish information/data/material in different formats, such as print/digital, audio/video/shape files, as and when sought by Economic Division/ENVIS Focal Point.
11. Physical visits to the ENVIS RP shall be undertaken by senior Officers of the Economic Division/ENVIS Focal Point for onsite assessment of facilities and operations as and when deemed necessary. Assistance for booking accommodation and arrangements for transport facilities will be provided by the ENVIS RP to the deputed Officers. Necessary records etc., would also be made available during their visits.
12. The ENVIS RP must carry forward all the activities listed and any other activities as and when directed by the ENVIS Focal Point. The terms and conditions listed herein shall be strictly adhered to by all the parties.


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13. The ENVIS Focal Point reserves the right to add, delete or modify any of the terms and conditions of this agreement in writing.
14. In the event of inadequate and unsatisfactory infrastructure found at the ENVIS RP, unsatisfactory performance of the ENVIS RP, any violation of the terms and conditions of the MoC or for any other administrative reasons, this agreement shall be terminated. A show cause notice would be issued by the ENVIS Focal Point. Non-compliance of the same would render the ENVIS RP liable for closure/discontinuation within a period of three months from the date of issue of show cause notice.
15. In the event of closure of the ENVIS RP, the unspent balance with the RP for the year will have to be refunded. All equipment procured from the grant and all databases, prototypes and information products developed will also have to be returned to the ENVIS Focal Point.

In WITNESS where of parties to these present have executed this agreement on the day, and year first above.


Finance Officer


Lucknow University, Lucknow

(Finance Officer)

Executed by

Head of the Institute/ Organization

Where ENVIS RP is located


Executed by

the President of India

through the Secretary, Ministry of
Environment, Forest and Climate Change through
the Head, Economic Division